

HOW TO SUBMIT A CLAIM

- A. Fill out every section of the claim form completely.
- B. Include Your Social Security Number.
- C. Attach only original itemized bills (not copies) or ask your dentist to complete the reverse side of this form.
- D. If bills are attached, label them. Make sure the bills include the name, address and telephone number of the doctor.
- E. The doctor must show the cost of each service and the date the service was performed.
- F. If the patient is covered by another group insurance plan which is primary, the claim must be filed under that plan first.
Then you can file a claim under State of Illinois' plan by attaching a copy of the other plan's Explanation of Benefits payments(s) and a copy of the itemized bill(s).
- G. Then send to:
Administered By CompBenefits
P.O. Box 4721, Chicago, IL 60608-4721
Telephone: 1-800-999-1669

**claims can be submitted
electronically to Payer ID CX021**

TO BE COMPLETED BY THE EMPLOYEE

**1. Complete
for All Claims**

Employee's Name ☐ Male ☐ Female

Employee's Home Address (No. Street)

City, State Zip Code Social Security Number

Date of Birth (Mo, Day, Yr) Marital Status: ☐ Single ☐ Married ☐ Widowed ☐ Divorced ☐ Separated

**2. Complete
for Dependent
Claims Only**

Dependent's Name (Spouse/Child) ☐ Male ☐ Female

Relationship to Employee Date of Birth (Mo, Day, Yr)

Marital Status: ☐ Single ☐ Married

☐ Claim is for Dependent Child over age 19, indicate ☐ Full-time Student

☐ Handicapped

**3. Complete
for All Claims**

Are you, your spouse or child entitled to benefits from any kind of group dental insurance? ☐ Yes ☐ No

Name of Person with Other Insurance Social Security Number

Name of other Employer

Name and Address of the insurance carrier providing these benefits Policy number

**4. Complete
for Accidents
Only**

Work Related ☐ Yes ☐ No

Date Accident Occurred

Give a brief description of the accident (include the place where it happened)

**5. Complete
for All Claims**

I hereby agree to reimburse State of Illinois for any overpayment made by the Plan.
To all providers of dental care, and to insurers, medical or hospital service and prepaid health plans, employers and group policyholders, contractholders or benefit plan administrators. You are authorized to provide CompBenefits and any benefit plan administrators, consumer reporting agencies, attorneys and independent claim administrators acting on CompBenefits' behalf with information concerning dental care, advice, treatment or supplies provided the Patient, and any employment related information regarding the patient. This information will be used for the purpose of evaluating and administering claims for benefits. I understand that the duration of the authorization is for the term of coverage of the policy or contract under which a claim for dental benefits has been submitted. I understand that I have a right to receive a copy of this authorization upon request. I agree that a photographic copy of this authorization is as valid as the original.

Signed (Employee) (Date) Signed (Dependent Patient - Not Minor) (Date)

**6. Complete
only if you
want payment
to go directly
to Provider**

Authorization to Pay Benefits, I hereby authorize payment directly to the provider of service for the claimed expenses as provided under the State of Illinois Dental Plan. I understand I am financially responsible for charges not covered by this authorization.

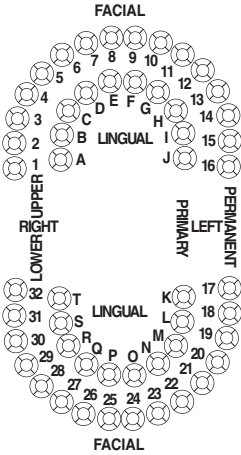
Employee's Signature Date

DENTAL CLAIM FORM

Check One:
o Dentist's pre-treatment estimate
o Dentist's statement of actual services

TO BE COMPLETED BY THE PROVIDER OF DENTAL SERVICES

- A PRETREATMENT ESTIMATE IS REQUIRED FOR ANY CHARGES OVER \$600 TO AVOID ANY MISUNDERSTANDING BETWEEN THE PATIENT AND DENTIST
- FOR PERIODONTAL TREATMENT FMX AND PERIODONTAL CHARTING ARE REQUIRED
- FOR MAJOR RESTORATIVE TREATMENT FMX, COMPLETE MOUTH CHARTING AND DATE OF EXTRACTIONS ARE REQUIRED
- FOR ENDODONTIC THERAPY
 - PREOP XR FOR PRETREATMENT ESTIMATE
 - POSTOP RX FOR PAYMENT IS REQUIRED
- AFTER SERVICES ARE COMPLETED, SIGN THE DENTIST'S STATEMENT PORTION BELOW

PATIENT NAME				FIRST	INITIAL	LAST	SOCIAL SECURITY NO.				RELATIONSHIP TO EMPLOYEE		SEX o MALE o FEMALE	DATE OF BIRTH												
B I L L I N G D E N T I S T	Name of Billing Dentist or Dental Entity						Is treatment result of occupational illness or injury?		No	Yes	If yes, enter brief description and dates.															
	Address where payment should be remitted						Is treatment result of auto accident?																			
	City, State, Zip						Other accident?																			
	Dentist Soc. Sec. or T.I.N.		Dentist License No.		Dentist Phone No.		If Prosthesis, is this initial placement?				(If no, reason for replacement)		Date of prior placement													
	First visit date current series		Place of treatment Office Hosp. ECF Other		Radiographs or models enclosed?		NO	YES	HOW MANY?	Is treatment for orthodontics?			If services already commenced enter:	Date appliances placed	Mos. treatment remaining											
Identify missing teeth with "x"															Examination and treatment plan _ List in order from tooth no. 1 through tooth no. 32 _ Use charting system shown.										FOR ADMINISTRATIVE USE ONLY	
															Tooth # or Letter	Surface	Description of service (including x-rays, prophylaxis, materials used, etc.)			Date service performed Mo. Day Year			Procedure number			
Remarks for unusual services																										
I hereby certify that the procedures as indicated by date have been completed and that the fees submitted are the actual fees I have charged and intend to collect for those procedures.															Total Fee Charged											
															Max Allowable											
															Deductible											
															Carrier %											
															Carrier Pays											
Signed (Treating Dentist)															License Number						Date					
															Patient Pays											